



**Blue Valley
Community
Action**

AGENDA

Regular Meeting of the Board of Directors
Tuesday, February 18, 2025

VIRTUAL MEETING

An invitation with instructions outlining how to join the meeting will be sent via email.

PROMISE OF COMMUNITY ACTION

Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

6:15PM JOIN ZOOM ONLINE MEETING ROOM

6:30PM CALL TO ORDER—LUIS SOTELO, BOARD PRESIDENT

Please "mute" your mic or phone except for roll call, discussion, motions and voting.

◆ **ATTENDANCE ROLL CALL**

◆ **GUEST & EMPLOYEE INTRODUCTIONS**

◆ **RECITE THE PROMISE OF COMMUNITY ACTION**

◆ **ANNOUNCEMENTS**

◆ **MINUTES OF THE JANUARY MEETING** (included in packet; roll call vote)

◆ **REPORTS TO THE BOARD** (included in packet)

◆ **OLD BUSINESS—NONE**

◆ **NEW BUSINESS**

- A. 2024 Audit & IRS Form 990 Presentation: Neil Phillips, CPA, Jarred, Gillmore & Phillips, PA
 - 1. Formally Receive and Accept the Audit & IRS Form 990 (emailed prior to meeting; roll call vote)
- B. January Finance & Development Reports (included in packet; roll call vote): Jamie Swartz, Fiscal Director
- C. Standing Board Policies Recommended Revisions (included in packet, roll call vote): Shari Weber, CEO
 - 1. Succession Plan & Policy
 - 2. Employee Policy Manual
- D. Head Start Annual Report (included in packet): Kyanna Volkman, Children Services Director
- E. Retirement Revised Plan (roll call vote): Jamie Swartz, Fiscal Director
- F. Resolution #2025-2—FCRTS Application (included in packet; roll call vote): Ryan Bailey, FCS Director
- G. Resolution #2025PC-1—H.S. Building Bid-Geneva (included in packet; roll call vote): Shari Weber, CEO
- H. Resolution #2025PC-2—H.S. Building Bid-Wymore (included in packet; roll call vote): Shari Weber, CEO
- I. Resolution #2025PC-3—Vehicle Purchases (included in packet; roll call vote): Kyanna Volkman, Children Services Director
- J. Review of 2026 CSBG Application Draft: Shari Weber, CEO
- K. Smoking Regulations in Rentals: Trevor Sloane, Region III Consumer Sector Director

◆ **SEATING OF DIRECTORS** (roll call vote)

- Joe Burgess | Region I Public Sector Director | Representing the York County Board of Commissioners (filling A.Bowman's term)
- Mike Boss | Region I Public Sector Alternate Director | Representing the Polk County Board of Commissioners
- Rick Clabaugh | Region II Public Sector Director | Representing Gage County Supervisors (filling D.Schuller's term)
- Stephanie Krivohlavek | Region II Public Sector Director | Representing the Saline County Board of Commissioners (filling P.Hardenburger's term)

◆ **OTHER ANNOUNCEMENTS/CLOSING**

- A. Board Orientation will be held virtually via Zoom Communications on February 25, 2025, from 6:00pm-7:30pm. If you are a tenured Director wishing to attend, please email Heather Lytle for the link.
- B. The next meeting of the Board of Directors will be held on March 18, 2025. It will be conducted as a hybrid meeting—in person at the Public Library in Geneva and virtually via Zoom Communications.

8:30PM MEETING ADJOURNS (Approximate Time)

If you cannot attend the meeting, please notify Heather Lytle, Administrative Director,
at changinglives@bvca.net or 1 (402) 729-2278 EXT.122.

2025 BOARD OFFICERS

Luis Sotelo, President; Mark Schoenrock, Vice President; Jeff Hammer, Secretary; and Liesal Hoffman, Treasurer